

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM
Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753**

June 24, 2021
6:00 p.m.

Board Meeting Agenda

THIS BOARD MEETING WILL BE IN PERSON ONLY – NO ZOOM ACCESS

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City School District Board of Education transitions back to in person Board meetings in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety:

- *Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the gymnasium through exterior door #13.*
- *As you enter door #13, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #13 only.*
- *Every attempt will be made to provide a "view only" Zoom option for the meeting. For those viewing the meeting through Zoom, you may email any comments/questions to the Interim Board Secretary, Ms. Yvonne Hellwig, at yhellwig@neptunecityschool.org or mail to 210 West Sylvania Avenue, Neptune City, NJ 07753 by 5:00 PM on the day of the meeting.*

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.

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ROLL CALL

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Mr. Lopez _____ Mrs. McCarthy _____ Ms. McGuigan _____

Ms. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

Others Present:

Dr. Boccuti _____ Ms. Hellwig _____

II. FLAG SALUTE

III. PRESENTATION

2021 – 2022 Safe Return Plan submission – Dr. Boccuti

IV. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

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V. EXECUTIVE SESSION

Motion, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Motion to go into Executive Session at _____ pm.

Motion by _____ Second by _____

All in Favor _____ Oppose _____

Motion to return to Public Session at _____ pm.

Motion by _____ Seconded by _____

All in Favor _____ Oppose _____

VI. MINUTES

BE IT RESOLVED, that the Neptune City board of Education approve the Minutes of the May 27, 2021 Board Meeting.

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

**VII ADMINISTRATION REPORT
Chief School Administrator's Report**

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Enrollment – May 31, 2021

- 108 Neptune Senior High School
 - 10 Poseidon
 - 7 High Tech (0); Allied Health (2); Wall Communications (3);
BioTechnology (2)
 - 9 Red Bank Regional High School
 - 21 Out of District Special Education
 - 224 Neptune City – May 31, 2021 (184 in building; 40 remote)
 - 379
-
- 10/15 Students at Acelero Head Start Enrollment
 - 19 Students registered for 2021-22 Kindergarten as of May 31, 2021

Fire Drills: May 24, 2021

Off-site evacuation: May 27, 2021

In-School Student Suspensions – May 2021: 0

Out of School Student Suspension – May 2021: 2

Bullying Report – May 2021: 0

Missing Child Report – May 2021: 0

Nurse’s Monthly Report – May 2021

Motion to approve the Chief School Administrator’s Report as presented.

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

VIII. CORRESPONDENCE

There is no correspondence at this time.

IX. POLICY

A. RESOLUTIONS (Tabled at meeting of May 27, 2021)

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1. Motion, upon recommendation of the CSA, that the Neptune City Board of Education approve the third reading and re-approval of Policy #2415.04 – TITLE I – DISTRICT-WIDE PARENTAL INVOLVEMENT.
2. Motion, upon recommendation of the CSA, that the Neptune City Board of Education approve a first reading and approval of the Strauss Esmay 4000 Series of Board policies and Regulations.

BE IT RESOLVED, to approve Items # 1-2 listed under Policies as presented.

Motion by: _____ Seconded by: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Mrs. McCarthy	_____	Ms. McGuigan	_____
Ms. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

X. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President’s Report

**XI. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni**

A. COMMITTEE REPORTS

There are no Curriculum Resolutions at this time

Motion by: _____ Seconded by: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Mrs. McCarthy	_____	Ms. McGuigan	_____
Ms. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

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XII. FINANCE AND OPERATIONS – Mr. Lopez, Chairperson
Mr. Brown, Mrs. McCarthy, Ms. Mordaunt

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the month of May 2021
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of May 31, 2021, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of May 31, 2021 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. To approve the Secretary’s and Treasurer’s Reports for the month of May 31, 2021.
7. To approve the following contracts and agreements:
 - Bayada Home Health Care, Inc. to provide Substitute Nursing Services on an ‘as needed’ basis at a rate of \$56.00/hr during the 2021-2022 school year.
 - Bayada Nursing Services to provide nursing services for two (2) students E.B., M.B. for the 2021-2022 school year at a rate of one nurse providing care to one student: \$55.75/hr for RN services and \$45.75/hr for LPN; or one nurse providing care to two students: \$83.63/hr for RN and \$68.63/hr for LPN services.
 - Blackboard, Inc. – Schoolwires Software Subscription at a cost of \$599.20 for the period 7/1/2021 – 6/30/2022 and Schoolwires Web Hosting Services at a cost of \$2,327.80 for the period 7/1/2021 – 6/30/2022
 - The Center School tuition contract for one student A.C. in the amount of \$75,153.60 commencing on September, 2021 for the 2020-2021 school year.
 - CPC Behavioral Health to provide a “Return to School” evaluation services, as needed, at a cost of \$200.00/report
 - Coastal Learning Center tuition contract for one student B.V. in the amount of \$64,863.47 commencing on July 1, 2021 for the 2021-2022 school year.

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- Hawkswood School tuition contract for two (2) students: E.B. in the amount of \$81,183.90 and M.B. in the amount of \$81,183.90 commencing July 7, 2021 for the 2021-2022 school year.
- To approve a tuition contract agreement with Monmouth County Vocational School

District for the 2021-2022 school year as follows:

Academy of Allied Health & Science	\$6,885.00
Academy of Law & Public Safety	\$6,885.00
Biotechnology High School	\$6,885.00
Communications High School	\$6,885.00
High Technology High School	\$6,885.00
Marine Academy of Science & Technology	\$6,885.00
CLASS Academy	\$6,885.00
Career Center	\$6,120.00
Shared-Time Regular Education	\$ 969.00

- Monmouth Ocean Educational Services Commission to provide Substitute Nursing Services on an ‘as needed’ basis at a rate of \$62.00/hr during the 2021-2022 school year.
- Preferred Home Health Care agreement to provide nursing services at a rate of \$85/hour for LPN, for two (2) students or \$100/hour for RN, for two (2) students for the 2021-2022 school year.
- The Rugby School for two students T.M. in the amount of \$84,109.44 commencing July 6, 2020 and (HB) in the amount of \$72,263.04 commencing September 9, 2020 for the 2020-2021 school year
- SEARCH Day Program for one (1) student in the amount of \$79,952.40 commencing July 1, 2021 for the 2021-2022 school year.
- Trinitas Children’s Therapy Services Agreement for Occupational and Physical Therapy for 2021-2022 Summer Program commencing July 1, 2021 and for the 2021-2022 School Year commencing on September 8, 2021 at a cost of \$87.72/hour.
- Xanadu Agreement to provide up to 150 hours of Applied Behavior Analysis consultations at a rate of \$125/hour for the 2021-2022 school year.
- Children’s Center Agreement for Home Instruction services for one student K.K. for 10 hours/week at a cost of \$68.00/hour plus Administrative Fee of \$25.00/hour not to exceed 10 hours total for the entire school year for the period April 20, 2021 through June 18, 2021.
- Children’s Center tuition contract for four (4) students, A.R. in the amount of \$73,943.42 and extraordinary services in the amount of \$34,880.00; F.D. in the amount of \$73,943.42 and extraordinary services in the amount of \$34,880.00; J.S. in the amount of \$73,943.42; and J.H. in the amount of \$73,943.42, for the 2021-2022 school year commencing on July 1, 2021.

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8. Motion to approve upon recommendation of the School Business Administrator, a contract with Settembrino Architects, 25 Bridge Street, Red Bank, NJ 07701, Architect of Record for the purpose of providing architectural consultation and services for the Air Quality Improvement Project using ESSER III Funding.

BE IT RESOLVED, upon recommendation of the School Business Administrator, that the Neptune City Board of Education approve Items 1-8 listed under Finance and Operations as presented

Motion by: _____ Seconded by: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Mr. Lopez _____ Mrs. McCarthy _____ Ms. McGuigan _____

Ms. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

XIII. HUMAN RESOURCES – Mr. Susino, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve, upon the recommendation of the CSA, the following substitute teachers for 2021-2022 school year pending completion of required paperwork:

Amy Bennett	Katelyn Saldutti
Stephanie Moir	Deborah Belli
Bridgid Loveland	Erin McEvoy
Jophelle Pierre	Josephine Gargiulo
Kailey Monteiro	Abigayle Musto
Ashley Plummer	Megan Whitt

2. To approve, upon the recommendation of the CSA, the following substitute nurses and/or nursing services 2021-2022 school year: Account Code:
11.000.213.100.000.01

Kim Misner
Bayada Nursing Services
Delta-T Corporation
MOESC Nursing Service

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3. To approve, upon recommendation of the CSA, the reappointment of Ms. Lisa Emmons, Interim Supervisor of Special Services, effective July 1, 2021 at the current salary of \$350.00 per diem with end date TBD.
Account Code: 11.000.219.104.000.00
4. To approve, upon recommendation of the CSA, the reappointment of Ms. Yvonne Hellwig, Interim School Business Administrator/Board Secretary, effective July 1, 2021 through December 31, 2021 at the current salary of \$500.00 per diem as the District continues its search for a permanent SBA/Board Secretary.
Account Code: 11.000.251.100.000.00
5. To approve continuance of the five-year contract agreement between the Neptune City Board of Education and Dr. Raymond J. Boccuti, CSA/Principal at the Year 2 annual salary of \$155,040 effective July 1, 2021
Account Code: 11.000.230.100.000.06.01
6. To approve, upon recommendation of the CSA, Sharon Turk as teacher for the Summer Enrichment Program, July 6 – August 5, 2021: Monday – Thursday from 8:15 – 11:45. (There will be one Friday session on July 9, 2021)
Account Code: 11.213.100.101.000.01
7. To approve a contract with ‘By Design Social Skills & Counseling Center’ to provide five sessions of student social skills counseling at the rate of \$90.00 per session beginning the week of July 6 – August 5, 2021 and not to exceed a total of \$525.00
Account Code: 11.000.219.320.000.00
8. To approve, upon recommendation of the CSA, acceptance of ESL Teacher, Lauren Vicidomini’s Letter of Resignation dated June 14, 2021 and effective June 21, 2021. The Administration wished Mrs. Vicidomini well with future endeavors.
9. To approve, upon recommendation of the CSA, the appointment of Jacquelyn Kaufmann as School Nurse, effective September 1, 2021 – June 30, 2021 at the annual salary of \$50,465 pending completion of emergency certification from the Monmouth County Education Office and completion of all clearances.
Account Code: 11.000.213.100.000.00
10. To approve, upon recommendation of the CSA, appointment of Jacquelyn Kaufmann as School Nurse for the Summer Enrichment Program effective July 6, 2021 through August 5, 2021 pending completion of emergency certification from the Monmouth County Education Office and completion of all clearances. Account Code: 11.000.213.100.000.00

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- 11. To approve, upon recommendation of the CSA, the temporary change of assignment of Haley Mulroy from Paraprofessional to replacement Kindergarten Teacher for Mrs. Kaitlyn Clayton who is on MLOA. The temporary change is effective September 1, 2021 through December 1, 2021. Account Code: 11.110.100.101.000.00
- 12. To approve, upon recommendation of the CSA, the appointment of Douglas Willms as substitute Paraprofessional effective September 1, 2021 through December 1, 2021. Account Code: 11.000.204.106.000.01
- 13. To approve, upon the recommendation of the CSA, the following substitute Paraprofessional for 2021-2022 school year upon completion of paperwork: Account Code: 11.000.204.106.000.01

Dolores Ayers

- 14. To approve, upon recommendation of the CSA, that 12 month employees transfer up to ten (10) accrued vacation days to sick days prior to June 30, 2021 in consideration of the unprecedented school year of the pandemic. Let it further be resolved that this resolution does not extend to the CSA/Principal.

BE IT RESOLVED, that the Neptune City Board of Education approve Items 1-14 listed under Human Resources as presented.

Motion by: _____ Seconded by: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Mr. Lopez _____ Mrs. McCarthy _____ Ms. McGuigan _____

Ms. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

XIV. ENROLLMENT COMMITTEE

Mr. Brown, Mr. Lopez, Mrs. McCarthy, Mrs. Zanni

COMMITTEE REPORT

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XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING – Mr. Lopez

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

XIX. ADJOURMENT

_____ PM